



# A message from Catherine

Dear Colleagues

The State Government has today confirmed a further three locally acquired COVID-19 cases for the third straight day. No further changes to restrictions have been announced since New Year's Eve.

While the case numbers remain low, I acknowledge the current situation is unsettling.

As contact tracing continues, the Department of Health and Human Services (DHHS) is updating the list of potential [public exposure sites](#) and it's expected that locations on the public transport system may continue to be included.

Metro has processes in place to manage these instances, which include identifying and speaking with all staff members whose work roster, location and duties gives potential for exposure. If you are impacted, your manager will inform you so you can follow the DHHS health advice to be tested and isolate as a precaution.

We all have a personal responsibility to keep informed of the latest exposure site list and follow the DHHS advice if we are impacted – including through activities outside of work.

As always, if you have any concerns you should raise these with your direct manager.

The current situation is a further reminder that we cannot become complacent. You can protect yourself and your colleagues by continuing to wear your mask, practicing good personal hygiene, physically distance where you can and adhering to our workplace COVID-Safe plans. If you are unwell, stay home and call your leader to discuss next steps.

Enhanced cleaning, including of passenger and employee areas of stations and rolling stock, continues.

At this stage, we are continuing to plan for a staggered return to the office after Australia Day for colleagues working from home, however we ask you to be flexible as the situation evolves. We will always base arrangements on the latest DHHS advice to keep our people safe.

During this challenging time, please remember that support remains available to you and your immediate families.

## Support



- Our **Employee Assistance Program** is a free and confidential service available to all employees and immediate families. You can access it by calling 1800 808 374 or texting 0439 449 876.
- People managers can also access the **Manager Support Program** on 1800 505 015 for confidential support.

Thank you for continuing to live our Metro values during this challenging time.

Stay safe and let's keep Melbourne moving.

Catherine

Catherine Baxter  
**Acting Chief Executive Officer**

