

From: Employee Communications <employee@metrotrains.com.au>

Sent: Thursday, 14 January 2021 1:52 PM

Subject: Message from Rob: COVID-Safe workplace update



Dear Colleagues,

Premier Daniel Andrews has just announced changes that will see more Victorians returning to a COVID-Safe workplace in January.

These include:

- **Changes to work rules** – including that private sector offices will be able to move to 50 per cent office capacity from 18 January. Public sector offices can return to 25 per cent capacity from the same date. At Metro, we are still targeting a staggered and safe office return following Australia Day, with further information to be provided on what this looks like, for relevant teams, next week.
- **Changes to mask rules**, effective 11.59pm, Sunday, 17 January. Reverting to rules in place before Christmas, masks will only be mandatory on public transport, in shopping centres and supermarkets, in commercial passenger vehicles and for air travel. Where relevant, local leaders will be in touch to advise what these changes will mean for your team.

We will continue to keep you updated as the situation develops. For more detail on the Premier's update, you can read his full announcement, [here](#).

Please remember that support is always available, should you require.



- Our **Employee Assistance Program** is a free and confidential service available to all employees and immediate families. You can access it by calling 1800 808 374 or texting 0439 449 876.
- People managers can also access the **Manager Support Program** on 1800 505 015 for confidential support.

On behalf of Raymond and the leadership team, thank you to everyone for your continued support and strong focus on these COVID-Safe measures, which are designed to keep everyone safe.

Stay safe and well,

Rob

Robert Duvel
Executive Director Zero Harm

