Lookout face to face renewal

DESCRIPTION

This course is the competency refresher for individuals to fulfil the role of a Lookout in the Metro Trains Melbourne Rail Network (MTM).

AUDIENCE

This course is for Lookouts working in the MTM Metropolitan Rail Network that have held their competency for 24 months and need to maintain Lookout competency that have:

- completed the approved MTM Lookout course and allowed the competency to expire by greater than six months and/or
- additional learning support is needed.

This course is not suitable if:

- competency is current or expired by less than six months
- it was attained from an approved MTM RTO and
- additional learning assistance is not needed.

The **Lookout Online Renewal** is required if the above applies.

This course is not suitable if you have already attained the Lookout competency from a non-approved MTM training provider and not approved to work on the MTM Metropolitan Rail Network.

The **Lookout (MTM Upgrade)** is required if the above applies.

COURSE OBJECTIVES

This course will refresh the knowledge and skills required to perform the job role in the MTM Metropolitan Rail Network

DURATION

One day

DELIVERY MODE

Face-to-face

ASSESSMENT METHODS

Knowledge

Practical

PERSONAL PROTECTIVE EQUIPMENT (PPE) REQUIREMENTS

Participants MUST bring the following items on the day of training:

Steel capped, lace up boots with ankle support	Full length trousers	Long sleeve shirt
Orange Hi-Vis vest	Eye protection	Hard hat

PROOF OF IDENTITY REQUIREMENTS

Participants are required to bring with them, on the day of training valid identification documents (ID). These forms of ID MUST have a photo and be current:

- Australian or International Passport
- Driver's licence
- Driver's Learners Permit
- Boat Operator's licence
- Victorian Firearm licence
- Licence to Perform High Risk Work
- Consumer Affairs Victoria Proof of Age card
- Other Australian Government issued ID card
- State, Territory or Federal Government Employee ID
- Keypass ID card or Tertiary Education Photo ID card

COVID SAFE REQUIREMENTS

On 7 October 2021, the Victorian Government released the COVID-19 Mandatory Vaccination (Workers) Directions (Directions).

The Directions, place obligations on employers in relation to relevant workers who are, or may be, scheduled to work outside their ordinary place of residence on or after 15 October 2021.

The obligations include that relevant workers are required to have:

- Received at least the first does of the COVID-19 vaccine, or
- Have a booking to receive the first dose of the COVID-19 vaccine no later than 22 October 2021, or
- Have a medical exemption evidenced by an authorised medical practitioner.

If you have any queries in relation to the Directions, you should seek your own independent legal advice.

METRO ACADEMY PREREQUISITES

Participant MUST be 18+ years of age

Participant MUST comply with Local COVID Safe Plans

Participant MUST comply with the Directions

Participant MUST have completed the approved MTM **Lookout** course and have been issued the following unit/s of competency:

| TLIF0020 | Safely access the rail corridor* |
| TLIF2081 | Perform lookout duties* |

* (Units of competency considered equivalent on www.training.gov.au are also accepted)

METRO ACADEMY PREREQUISITE VERIFICATION

Approved photo ID MUST be sighted on day of attendance.

Participants MUST confirm compliance to the Directions

Failure to confirm compliance to the Directions will result in the participant being unable to enter the premises and undertake training.

Metro Academy will verify prerequisites against Rail Industry Worker (RIW) database.

To prevent delay, participant's 'The Platform' profile MUST contain current email address, contact number, RIW number and date of birth.

Verifications to be completed within two (2) business days*.

* Participant is unable to commence training until verifications have been completed

COURSE COMPLETION

Participants who successfully complete all requirements of this course will be awarded a Certificate of Completion.

CoC will be available in The Platform within two (2) business days.

This competency is accepted on the MTM Metropolitan Rail Network and is valid for 24 months. This competency MUST be renewed before expiration.

RIW CERTIFICATE UPLOADS

Metro Academy will upload the participant's certificate to the RIW database.

To prevent delay, participant's The Platform profile MUST contain current email address, contact number, RIW number and date of birth.

Uploads to be completed within two (2) business days of CoC being issued in The Platform.

INFORMATION/BOOKINGS

The Platform

https //www.metrotrains.com.au/academy/

metroacademy@metrotrains.com.au

03 9610 3701

VENUE

Metro Academy
42–50 Bakehouse Road, Kensington, VIC 3031

FEES

$445 (GST inclusive)