

Metro Academy Bulletin

Number: MA-BUL-2021-05

Issued: 26 November 2021

Purpose

The objective of the bulletin is to advise Third Party and MTM Track Force Protection Coordinators (TFPCs) of:

1. Recent updates to the Inner Suburban recertification online assessment module; and,
2. Re-iterate the requirements for Inner Suburban recertification (renewal).

Recertification (renewal) training - Requirements

Inner Suburban Recertification (renewal) training can be completed online via The Platform. Individual will be required to complete and submit the following as part of their ongoing competency maintenance:

- Online Training and Assessment; and,
- Three (3) x Rail Safety Worksite Hazard Assessments (RSWHAs) as evidence of having planned and implemented a method of worksite protection in the Inner Suburban Area in the preceding Twenty-Four (24) months (a minimum of 1 per 12 month period).

This submission will be assessed by Metro Academy and the individual's 'Unrestricted' status will be endorsed for a further 24 months.

The initial release of 'Restricted' and 'Unrestricted' Work on Track Safeworking Competencies procedure stated the competency to be renewed every Twelve (12) months. However, a revised version of the procedures will re-iterate that individuals will be required to complete an Inner Suburban renewal training every Twenty four (24) months.

If an individual is unable to complete the online training module and submit the required evidence, their status will return to 'Restricted' and they will be required to complete the initial training and in-field requirements as per the 'Restricted' and 'Unrestricted' Work on Track Safeworking Competencies procedure.

Updates to the Inner Suburban recertification online assessment module

The current version of the online assessment module for Inner Suburban recertification is updated to Version 2.0. Individuals will automatically be enrolled in Version 2.0 from 23 November 2021.

The module is updated to provide individuals the opportunity to review the questions they answered incorrectly at the end of the assessment module. Individuals will be asked to answer only these questions on their second attempt rather than re-attempting the entire assessment again. This is introduced to provide learner an opportunity to review their incorrect answers prior to re-attempt i.e. second attempt.

Note: Individuals will get **only two (2)** attempts to answer the questions correctly in the assessment module.

Questions

Questions relating to this bulletin can be directed to metroacademy@metrotrains.com.au