

# TTSA face to face renewal

Version: 3.0

## DESCRIPTION

This course is the competency refresher to enable people to safely work in the Metro Trains Melbourne (MTM) Metropolitan Rail Network.

## AUDIENCE

This course is for Rail Safety workers seeking to work in the MTM Metropolitan Rail Network that have:

- completed the Metro approved **Train Track Safety Awareness** course and let the competency expire by greater than six months and/or
- attained competency from a non-approved MTM training provider and not approved to work on the MTM Metropolitan Rail Network and/or
- requirements for additional learning support.

This course is not suitable if:

- competency is current or expired by less than six months, and;
- it was attained from an approved MTM RTO, and;
- additional learning assistance not needed.

The **TTSA online renewal** is required if the above applies.

## COURSE OBJECTIVES

This course will refresh participant's knowledge and skills to:

- perform work safely in or near the Rail Corridor and Danger Zone
- ensure their safety and the safety of others.

## DURATION

Four hours

## DELIVERY MODE

Face-to-face

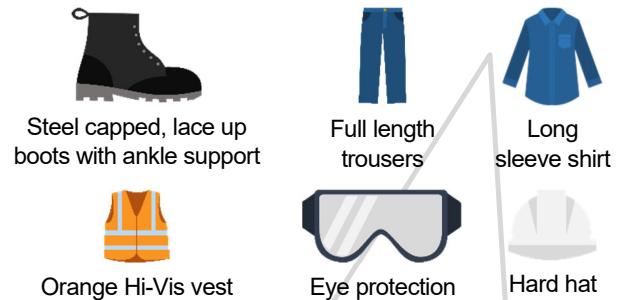
## ASSESSMENT METHODS

Knowledge

Practical

## PERSONAL PROTECTIVE EQUIPMENT (PPE) REQUIREMENTS

Participants **MUST** bring the following items on the day of training:



## PROOF OF IDENTITY REQUIREMENTS

Participants are required to bring with them, on the day of training valid identification documents (ID). These forms of ID **MUST** have a photo and be current:

- Australian or International Passport
- Driver's licence
- Driver's Learners Permit
- Boat Operator's licence
- Victorian Firearm licence
- Licence to Perform High Risk Work
- Consumer Affairs Victoria Proof of Age card
- Other Australian Government issued ID card
- State, Territory or Federal Government Employee ID
- Keypass ID card or Tertiary Education Photo ID card

## COVID SAFE REQUIREMENTS

On 7 October 2021, the Victorian Government released the COVID-19 Mandatory Vaccination (Workers) Directions (Directions).

The Directions, place obligations on employers in relation to relevant workers who are, or may be, scheduled to work outside their ordinary place of residence on or after 15 October 2021.

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The obligations include that relevant workers are required to have:

- Received at least the first dose of the COVID-19 vaccine, or
- Have a booking to receive the first dose of the COVID-19 vaccine no later than 22 October 2021, or
- Have a medical exemption evidenced by an authorised medical practitioner.

If you have any queries in relation to the Directions, you should seek your own independent legal advice.

### METRO ACADEMY PREREQUISITES

Participant MUST be 18+ years of age

Participant MUST comply with Local COVID Safe Plans

Participant MUST comply with the Directions

Participant MUST have completed the Metro approved **Train Track Safety Awareness** course and have been issued the following unit of competency:

TLIF0020 [Safely access the rail corridor\\*](#)

*\* (Units of competency considered equivalent on [www.training.gov.au](http://www.training.gov.au) are also accepted)*

### METRO ACADEMY PREREQUISITE VERIFICATION

Approved photo ID MUST be sighted on day of attendance.

Participants MUST confirm compliance to the Directions

Failure to confirm compliance to the Directions will result in the participant being unable to enter the premises and undertake training.

Metro Academy will verify prerequisites against [Rail Industry Worker](#) (RIW) database.

To prevent delay, participant's 'The Platform' profile MUST contain current email address, contact number, RIW number and date of birth.

*Verifications to be completed within two (2) business days\*.*

*\* Participant is unable to commence training until verifications have been completed*

### COURSE COMPLETION

Participants who successfully complete all requirements of this course will be awarded a Certificate of Completion (CoC).

CoC will be available in The Platform within two (2) business days.

This competency is accepted on the MTM Metropolitan Rail Network and is valid for 24 months. This competency MUST be renewed before expiration.

### RIW CERTIFICATE UPLOADS

Metro Academy will upload the participant's certificate to the [RIW](#) database.

To prevent delay, participant's [The Platform](#) profile MUST contain current email address, contact number, RIW number and date of birth.

Uploads to be completed within two (2) business days of CoC being issued in The Platform.

### INFORMATION/BOOKINGS



[The Platform](#)



<https://www.metrotrains.com.au/academy/>



[metroacademy@metrotrains.com.au](mailto:metroacademy@metrotrains.com.au)



03 9610 3701

### VENUE



[Metro Academy](#)

[42-50 Bakehouse Road, Kensington, VIC 3031](#)

### FEES

\$260 (GST inclusive)