

# Construction Induction (White card)

Version: 3.0

## DESCRIPTION

This course specifies the mandatory work health and safety training required prior to undertaking construction work.

This training meets the general construction induction training requirements of:

- Part 1.1 Definitions and Part 6.5 of the Model Work Health and Safety Regulations;
- Division 11 of Part 3 of the Occupational Safety and Health Regulations 1996 for Western Australia; and
- Division 3 of Part 5.1 of the Occupational Health and Safety Regulations 2017 for Victoria.

This training does not displace site-specific induction training that will be conducted prior to conducting construction work.

## AUDIENCE

As per WorkSafe Victoria requirements, the basic understanding, reading and writing of English is required.

## COURSE OBJECTIVES

This course will give participants the knowledge and skills to:

- identify health and safety legislative requirements of construction work
- identify construction hazards and risk control measures
- identify health and safety communication and reporting processes
- Identify incident and emergency response procedures

## DURATION

One day (8 hours)

## DELIVERY MODE

Face-to-face

## ASSESSMENT METHODS

Knowledge

Practical

## PERSONAL PROTECTIVE EQUIPMENT (PPE) REQUIREMENTS

Participants **MUST** bring the following items on the day of training:



Steel capped, lace up boots with ankle support



Full length trousers



Long sleeve shirt



Orange Hi-Vis Vest

May bring or will be provided:



Eye protection



Hard hat



Ear protection

## PROOF OF IDENTITY REQUIREMENTS

Participants are required to bring with them, on the day of training valid identification documents (ID). These forms of ID **MUST** have a photo and be current:

- Australian or International Passport
- Driver's licence
- Driver's Learners Permit
- Boat Operator's licence
- Victorian Firearm licence
- Licence to Perform High Risk Work
- Consumer Affairs Victoria Proof of Age card
- Other Australian Government issued ID card
- State, Territory or Federal Government Employee ID
- Keypass ID card or Tertiary Education Photo ID card

## COVID SAFE REQUIREMENTS

On 7 October 2021, the Victorian Government released the COVID-19 Mandatory Vaccination (Workers) Directions (Directions).

The Directions, place obligations on employers in relation to relevant workers who are, or may be, scheduled to work outside their ordinary place of residence on or after 15 October 2021.

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The obligations include that relevant workers are required to have:

- Received at least the first dose of the COVID-19 vaccine, or
- Have a booking to receive the first dose of the COVID-19 vaccine no later than 22 October 2021, or
- Have a medical exemption evidenced by an authorised medical practitioner.

If you have any queries in relation to the Directions, you should seek your own independent legal advice.

## METRO ACADEMY PREREQUISITES

Participant MUST be 18+ years of age

Participant MUST comply with Local COVID Safe Plans

Participant MUST comply with the Directions

## METRO ACADEMY PREREQUISITE VERIFICATION

Approved photo ID MUST be sighted on day of attendance.

Participants MUST confirm compliance to the Directions

Failure to confirm compliance to the Directions will result in the participant being unable to enter the premises and undertake training.

## COURSE COMPLETION

Participants who successfully complete all requirements of this course will be awarded a Statement of Attainment (SoA) for the following nationally recognised unit of competency:

CPCWHS1001 [Prepare to work safely in the construction industry](#)

SoA will be issued via email on the day of completion of the program. The SoA is valid for 60 days to use as evidence in order to enter and work on a construction site.

A Construction Induction (White card) will be issued by [WorkSafe Victoria](#) upon successful completion of the course usually with 14 days.

Metro Academy will apply to WorkSafe on participant's behalf and typically the card will arrive in the mail approximately two weeks after completing the course.

## RIW CERTIFICATE UPLOADS

Metro Academy will upload the participant's certificate to the [RIW](#) database\*.

To prevent delay, participant's [The Platform](#) profile MUST contain current email address, contact number, RIW number and date of birth.

Uploads to be completed within two (2) business days of issuance of SoA.

\* Participant MUST have existing RIW profile on day of course

## INFORMATION/BOOKINGS



[The Platform](#)



<https://www.metrotrains.com.au/academy/>



[metroacademy@metrotrains.com.au](mailto:metroacademy@metrotrains.com.au)



03 9610 3701

## VENUE



[Metro Academy](#)

[42-50 Bakehouse Road, Kensington, VIC 3031](#)

## FEES

\$250 (GST does not apply)