

# Lookout

Version: 3.0

## DESCRIPTION

This course is to provide the underpinning knowledge and skills for individuals to fulfil the role of a Lookout on the Metro Trains Melbourne (MTM) Metropolitan Rail Network.

## AUDIENCE

This course **MUST** be undertaken by anyone wanting to perform the duties of a Lookout on the MTM Metropolitan Rail Network.

This course is not suitable if participant has already attained the Lookout competency from a non-approved MTM training provider and is not approved to work on the MTM Metropolitan Rail Network.

The **Lookout (MTM upgrade)** is required if the above applies.

## COURSE OBJECTIVES

This course will give participants the knowledge and skills to:

- ensure their safety and the safety of others
- report any incidents immediately to the Track Force Protection Coordinator
- take up Lookout position
- conduct Lookout duties
- take action in unsafe situations or emergencies.

## DURATION

One day

## DELIVERY MODE

Face-to-face

## ASSESSMENT METHODS

Knowledge

Practical

In-field (MUST be completed within 60 days of course attendance)

## PERSONAL PROTECTIVE EQUIPMENT (PPE) REQUIREMENTS

Participants **MUST** bring the following items on the day of training:



Steel capped, lace up boots with ankle support



Full length trousers



Long sleeve shirt



Orange Hi-Vis vest



Eye protection



Hard hat

## PROOF OF IDENTITY REQUIREMENTS

Participants are required to bring with them, on the day of training valid identification documents (ID). These forms of ID **MUST** have a photo and be current:

- Australian or International Passport
- Driver's licence
- Driver's Learners Permit
- Boat Operator's licence
- Victorian Firearm licence
- Licence to Perform High Risk Work
- Consumer Affairs Victoria Proof of Age card
- Other Australian Government issued ID card
- State, Territory or Federal Government Employee ID
- Keypass ID card or Tertiary Education Photo ID card

## COVID SAFE REQUIREMENTS

On 7 October 2021, the Victorian Government released the COVID-19 Mandatory Vaccination (Workers) Directions (Directions).

The Directions, place obligations on employers in relation to relevant workers who are, or may be, scheduled to work outside their ordinary place of residence on or after 15 October 2021.

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The obligations include that relevant workers are required to have:

- Received at least the first dose of the COVID-19 vaccine, or
- Have a booking to receive the first dose of the COVID-19 vaccine no later than 22 October 2021, or
- Have a medical exemption evidenced by an authorised medical practitioner.

If you have any queries in relation to the Directions, you should seek your own independent legal advice.

## METRO ACADEMY PREREQUISITES

Participant **MUST** be 18+ years of age

Participant **MUST** comply with Local COVID Safe Plans

Participant **MUST** comply with the Directions

Participant **MUST** have completed the approved MTM **Train Track Safety Awareness** course and have been issued the following unit of competency:

TLIF0020 [Safely access the rail corridor\\*](#)

Have current employment with an organisation that is authorised to interface with the MTM Metropolitan Rail Network.

Letter from employer stating minimum of 40 hours of worktime completed within the Rail Corridor.

Current Rail Industry Worker (RIW) card (Non MTM staff).

*\* (Units of competency considered equivalent on [www.training.gov.au](http://www.training.gov.au) are also accepted)*

## METRO ACADEMY PREREQUISITE VERIFICATION

Approved photo ID **MUST** be sighted on day of attendance.

Participants **MUST** confirm compliance to the Directions

Failure to confirm compliance to the Directions will result in the participant being unable to enter the premises and undertake training.

Metro Academy will verify prerequisites against [Rail Industry Worker](#) (RIW) database.

To prevent delay, participant's 'The Platform' profile **MUST** contain current email address, contact number, RIW number and date of birth.

Verifications to be completed within two (2) business days\*.

*\* Participant is unable to commence training until verifications have been completed*

## COURSE COMPLETION

Participants who successfully complete all requirements of this course will be awarded a Statement of Attainment (SoA) for the following nationally recognised unit of competency:

TLIF2081 [Perform lookout duties](#)

SoA will be issued via email within ten (10) business days of participant being assessed competent.

This competency is accepted on the MTM Metropolitan Rail Network and is valid for 24 months. This competency **MUST** be renewed before expiration.

## RIW CERTIFICATE UPLOADS

Metro Academy will upload the participant's certificate to the [RIW](#) database.

To prevent delay, participant's [The Platform](#) profile **MUST** contain current email address, contact number, RIW number and date of birth.

Uploads to be completed within two (2) business days of issuance of SoA.

## INFORMATION/BOOKINGS



[The Platform](#)



<https://www.metrotrains.com.au/academy/>



[metroacademy@metrotrains.com.au](mailto:metroacademy@metrotrains.com.au)



03 9610 3701

## VENUE



[Metro Academy](#)  
42–50 Bakehouse Road, Kensington, VIC 3031

## FEES

\$515 (GST does not apply)