

Metro Academy Bulletin

Number: MA-BUL-2021-06

Issued: 30 November 2021

Purpose

The objective of the bulletin is to advise Third Party and MTM Track Force Protection Coordinators (TFPCs) of:

- 1- The requirements for 'Restricted' and 'Unrestricted' Safeworking competencies on the MTM Metropolitan Rail Network;
- 2- The Inner Suburban Initial Induction training will be available at Metro Academy from **06 December 2021**.

Background

The 'Restricted' and 'Unrestricted' Work on Track Safeworking Competencies procedure was released on 22 March 2019 and details the requirements relating to the application of the 'Restricted' and 'Unrestricted' Safeworking competencies on the MTM Metropolitan Rail Network.

The purpose of these classifications is to regulate access to the Inner Suburban Area by restricting it to those personnel who are capable of maintaining a regular level of in-field exposure to its environments. Those individuals who are capable of maintaining the exposure will obtain and retain 'Unrestricted' status, whilst those that cannot, will receive 'Restricted' status.

An individual possessing 'Restricted' status will **not** be permitted to work within the Inner Suburban Area in any TFPC capacity.

The default classification for level 3.1 TFPCs at the time of initial assessment will be 'Restricted'. Following level 3.1 sign off, the individual is required to remain 'Restricted' for a minimum period of six (6) months before they can apply for 'Unrestricted' status.

Inner Suburban Initial Induction training – Requirements

Inner Suburban Initial Induction training can be completed **face to face** at Metro Academy to facilitate the industry and achieve consistency in the communication of training material.

Individuals will be required to complete and submit the following as part of their Inner Suburban Initial Induction training:

- Class-room Training and Assessment; and,
- Infield Logbook for 3 x Rail Safety Worksite Hazard Assessments (RSWHAs) as evidence of having planned and implemented a method of worksite protection within the Inner Suburban Area under supervision within a 3 month period.

This submission will be assessed by the Metro Academy and the individual's status will be upgraded from 'Restricted' to 'Unrestricted' for 24 months.

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Please note that the individual is required to remain 'Restricted' for a minimum period of six (6) months before they can enrol in the Inner Suburban Initial Induction training.

Initial release of 'Restricted' and 'Unrestricted' Work on Track Safeworking Competencies procedure stated the competency to be renewed every Twelve (12) months. However, a revised version of the procedures will re-iterate that individuals will be required to complete an Inner Suburban renewal training every Twenty four (24) months.

If an individual is unable to complete the training and assessment module and submit the required evidence within a 3 month period, their status will remain 'Restricted' as per the 'Restricted' and 'Unrestricted' Work on Track Safeworking Competencies procedure.

Questions

Questions relating to this bulletin can be directed to metroacademy@metrotrains.com.au