

Metro Academy Bulletin

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Issued: June 2025

Reissue Notice: Reissue of Bulletin MA-BUL-2024-04 (originally issued March 2024). Content unchanged.

Purpose

This bulletin is to provide communication to industry regarding the updates and changes to the initial training, recertification and ongoing requirements of the Level 5 On-track Maintenance Machine Competent Person competency.

Background

Section 117 of the Rail Safety National Law (RSNL) requires rail transport operators to ensure that each Rail Safety Worker (RSW) who is to carry out rail safety work in relation to accredited railway operations has the competence to carry out that work. This means all RSWs, including MTM employees, as well as third-party contractors that operate on the MTM Metropolitan Rail Network must have completed applicable rail safety training and achieved the required competencies.

The Level 5 On-track Maintenance Machine Competent Person competency was developed to demonstrate the skills and knowledge required by individuals to pilot track machines safely within the Metro Trains Melbourne Rail Network.

After initial accreditation of the competency individuals have traditionally been verbally refreshed every three (3) years, however due to major changes to the rules and procedures on the MTM Network the requirements for reaccreditation for this competency have been updated.

Summary of changes

- Initial and Renewal Level 5 On-track Maintenance Machine Competent Person training must be booked via the Metro Academy website.
- Level 5 On-track Maintenance Machine Competent Person renewal training is only available to individuals that currently hold the competency.
 - Renewals will now have a validity for two (2) years to allow for updates surrounding the Metro Tunnel.
 - All currently qualified Level 5 On-track Maintenance Machine Competent Person individuals regardless of competency validity, will be required to undertake renewal training before June 2025 to allow for updates surrounding new protection methods and the Metro Tunnel.
- Level 5 On-track Maintenance Machine Competent Person initial training is currently being developed and will require individuals to meet the following pre-requisites for enrolment:

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- Submission of the A9802 Pre-requisite Declaration form including the required evidence demonstrating 200 hours as a Track Force Protection Coordinator (TFPC) 3.2 across the entire MTM network in a live train running environment, including management of multiple high rail movements.
- Current Category 1 medical
- Application letter and resume submitted to railsafetytraining@metrotrains.com.au including:
 - Name
 - Company employed with
 - Demonstration of previous rail experience including experience as a TFPC 3.2 managing high rails and in particular the management of multiple high rails.
- Successful applicants will then be contacted and required to undergo an interview with representatives from MTM Infrastructure, Network Safety and Metro Academy, as well as undertake psycho-motor aptitude testing (Vienna testing) before acceptance into the initial course is confirmed.

Questions

Questions relating to this bulletin can be directed to railsafetytraining@metrotrains.com.au