

# Track Force Protection Coordinator Metro Tunnel Induction

Version: 1.0

## DESCRIPTION

The **Track Force Protection Coordinator Metro Tunnel Induction** course provides an induction for qualified and valid TFPCs to safely work and implement track protection in the Metro Tunnel.

This course is required for Track Force Protection Coordinators (TFPCs) to gain the **Track Force Protection Coordinator Metro Tunnel Induction** competency.

## AUDIENCE

TFPCs who are required to work in the Metro Tunnel. (TFPC 3.1, TFPC 3.2, TFPC 3.3)

## COURSE OBJECTIVES

- Understanding of the Metro Tunnel and CBTC and how this impacts track protection in the Metro Tunnel.
- Understanding of SPZ including assets in the Metro Tunnel.
- Understanding of how to plan and assess the need for use of SPZ within the Metro Tunnel.
- Understanding how to implement and remove a SPZ within the Metro Tunnel.
- Understanding how to apply Lock-out Tag-out (LOTO) process in conjunction with SPZ.
- Understanding LOTO procedure and process.
- Understanding access and egress procedures within the Metro Tunnel.
- Understanding hazards and controls associated with the Metro Tunnel Environment.
- Understanding of managing Rail Traffic movement within the Metro Tunnel including on and off tracking of RRVs.
- Understanding how to identify and manage SPZ failure and implement emergency processes.
- Understanding roles of key stakeholders and application of safety critical communication.
- Understanding Emergency response in the Metro Tunnel.

## DURATION

One day

## DELIVERY MODE

Face-to-Face

## ASSESSMENT METHODS

Knowledge

## PERSONAL PROTECTIVE EQUIPMENT (PPE) REQUIREMENTS

Not required

## PROOF OF IDENTITY REQUIREMENTS

Participants are required to produce a valid Identification document (ID) on the day of training.

One of the following is considered a valid ID document, the document must contain a photo of the participant and be current.

- Australian or International Passport
- Driver's Licence
- Driver's Learners Permit
- Boat Operator's Licence
- Victorian Firearm Licence
- Licence to Perform High Risk Work
- Consumer Affairs Victoria Proof of Age card
- Other Australian Government issued ID card
- State, Territory or Federal Government Employee ID
- Keypass ID card or Tertiary Education Photo ID card

## METRO ACADEMY PREREQUISITES

Participant MUST be 18+ years of age

Participant MUST hold any of the following MTM approved competencies for six (6) months or longer:

- **Track Force Protection Coordinator 3.1**
- **Track Force Protection Coordinator 3.2**
- **Track Force Protection Coordinator 3.3**

Participant MUST have a current Rail Industry Worker (RIW) card / MTM Track Protection card.

Participant must have completed the Metro Tunnel Operator Induction and have evidence on their RIW card.

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### METRO ACADEMY PREREQUISITE VERIFICATION

Approved photo ID MUST be sighted on day of attendance.

Metro Academy will verify prerequisites against [Rail Industry Worker](#) (RIW) database to ensure the competency is valid prior to attending the training.

To prevent delay, participant's 'The Platform' profile MUST contain current email address, contact number, RIW number and date of birth.

Verifications will be completed by Metro Academy normally within two (2) business days of receipt of information.

*\* Participant is unable to commence training until verifications have been completed*

### COURSE COMPLETION

Participants who successfully complete all requirements of the **Track Force Protection Coordinator Metro Tunnel Induction** course will be awarded a Certificate of Completion (CoC).

The CoC will normally be available in 'The Platform' within two (2) business days of course completion.

This competency is accepted on the MTM Metropolitan Rail Network and is valid for 24 months. This competency MUST be renewed before expiration.

### RIW CERTIFICATE UPLOADS

Metro Academy will upload the participant's certificate to the [RIW](#) database.

To prevent delay, the participants 'The Platform' profile MUST contain current email address, contact number, RIW number, date of birth and the RIW card must also be valid.

Uploads will normally be completed within two (2) business days of CoC being issued.

### INFORMATION/BOOKINGS

This course closes two (2) business days prior to scheduled class attendance to allow for the pre-requisite checks to be completed.

Please contact Metro Academy if you have an urgent need to attend a closed course.



[The Platform](#)



<https://www.metrotrains.com.au/academy/>



[metroacademy@metrotrains.com.au](mailto:metroacademy@metrotrains.com.au)



03 9610 3701

### VENUE

Please check your email confirmation of booking as this course may be scheduled at the following locations.



[Metro Academy](#)  
[42-50 Bakehouse Road, Kensington, VIC 3031](#)

or



[Rail Academy Newport \(RAN\)](#)  
[Shea Street, Newport VIC 3015](#)

All access to the RAN is via Shea Street, off Champion Road.

Pedestrian access is not available directly to the RAN from Newport Railway Station.

### FEES

\$515 (GST inclusive)