



RIW BULLETIN



Interim Suspension of Signalling Project Roles

Purpose

This Bulletin notifies MTM Employees and Third Parties of interim updates to the Signalling, Control Systems and Communications Matrix, v8.

What are the changes?

The Signalling Project Manager and Signalling Project Engineer roles have been suspended as an interim measure, pending confirmation of removal, revision or reallocation of these roles under the National Signalling Assessment Framework (NSAF).

Why are the changes being made?

Previously the roles existed to streamline the Signalling, Control Systems & Communication assessment process, and improve alignment to ARTC and V/Line competency requirements. This is now managed through the NSAF.

The purpose of the MTM Engineering and Design competency system is to support MTM in meeting its regulatory obligations and accreditation requirements by ensuring Rail Safety Workers (RSWs) performing Engineering & Design Rail Safety Work are competent to do so.

For signalling, these obligations are satisfied through the application of:

- Signalling Design & Test roles, aligned to the NSAF and detailed in [A12113](#), and
- Maintain and CS&C roles detailed in [A1205](#).

The Signalling Project Manager or Signalling Project Engineer roles are considered unnecessary to meet the above obligations.

How are holders or applicants impacted?

Applications for the Signalling Project Manager / Signalling Project Engineer role will not be considered. Individuals may instead consider applying for a Signalling Design / Test role (refer [A12113](#)).

Existing Project roles will continue to remain valid until expiry.

Further Advice

Contact competencies@metrotrains.com.au if you have any questions or need further assistance.

Relevant Resources & Documentation

[A1205 Signals Rail Safety Worker Competence Manual](#)

[A12113 Interim Signalling Designer and Tester Competence Manual](#)

[Signals, Control Systems & Communications Matrix, V8, December 2024](#)

Authorised by

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The Responsible Manager is to determine the following:

Which areas in MTM are to be notified of this alert?

Selecting the shaded rows means the whole division whereas unshaded means the specific teams within the division. Only check what is applicable.

Check	Code	Division/Department
☐	MTM	Entire MTM Network
☒	CHE	Engineering / Office of Chief Engineer
☐	HMR	People
☒	INF	Infrastructure
☐	ELN	Electrical Networks
☐	OCS	Operational Control Systems
☒	SIG	Signals
☐	STF	Structures & Facilities
☐	TRK	Track Delivery
☐	OPS	Operations
☐	TSD	Train Service Delivery
☐	SWS	Safeworking / Signalling
☐	NOS	Network Operations
☐	SER	Metrol
☐		Passenger Experience
☐	STO	Stations
☐	AOS	Authorised Officers
☒	PRJ	Projects
☐	ROS	Rolling Stock
☐	SQE	Safety, Environment & Risk
☐		Other (e.g. Other Divisions/Departments or people not listed): (List them here)

Which contractors should be notified of this alert?

Note: This is undertaken by MetroSafe through the Avetta portal. All contractors/third parties have previously been tagged into their relevant MTM areas.

Check	Division/Department
☐	All MTM Contractors and Third Parties
☐	Corporate
☒	Infrastructure
☒	Projects
☐	Rolling Stock
☐	Operations

How should this alert be distributed and/or acknowledged?

Note: This section may be amended by the Division dependent on best method of distribution

Check	Division/Department
☒	Issued via email
☒	Placed on Noticeboards
☐	Placed in staff pigeon holes / letterboxes
☐	Delivered during toolbox discussions
☐	Employees to acknowledge receipt using Management Systems Communication Receipt (A1866)
☐	Communications Register (the Depot)
☐	Toolbox Attendance Records
☐	Weekly Operational Notice (WON)
☐	Other (specify):